



OCOMOWOC
AREA SCHOOL DISTRICT



OCOM Virtual Learning Community PLANNING GUIDE

2021-2022 SCHOOL YEAR
GRADES 9-12

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CONTENTS

MISSION & VISION 3

WELCOME TO THE OVLC..... 4-6

POLICIES & PROCEDURES..... 7-8

ASSESSMENT SCHEDULE 9

TECHNICAL SUPPORT 10

STUDENT SERVICES & SPECIAL EDUCATION 11

COURSE OPTIONS & TYPICAL DAILY SCHEDULES..... 12-13

HOW TO USE THIS DOCUMENT

This booklet includes 2021-2022 Ocon Virtual Learning Community (OVLC) program planning information for Oconomowoc Area School District (OASD) families. If you have questions about the OVLC, please contact OASD Director of Instructional Technology and Innovation Michele Koper at KoperM@oasd.org.

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MISSION

OCON Virtual Learning Community (OVLC) will serve as a high-quality, full-time education option for students living within the Oconomowoc Area School District (OASD). The OVLC will stand as an alternative education setting to in-person instruction, operating in partnership with OASD staff. The OVLC will seek to blend the best practices of remote teaching and learning with students' opportunities to participate in in-person coursework, co-curricular activities, or athletics at Oconomowoc High School (OHS). The OVLC will operate for students in grades 9-12 during the 2021-2022 school year.

VISION

HIGH QUALITY VIRTUAL TEACHING AND LEARNING

- Communication, Presentation, Personalization, Reflection
- Interaction and Engagement
- Relationships

ACTIVE ENGAGEMENT STRUCTURES AND STRATEGIES

- Core Content
- Personalized Inquiry
- Student Portfolio

COMMUNITY OF LEARNERS

- Synchronous Activities as a Classroom Community
- Peer Discussions and Interactions
- Social and Emotional Supports
- Individual and Team Learning Tasks

AUTHENTIC FEEDBACK

- Acknowledgement vs. Feedback
- Formative Checks for Understanding
- Self-Directed Feedback Toward Course Goals



WELCOME TO THE OVLC 2021-2022

At Oconomowoc High School

The OVLC will continue to serve as an educational option for our OASD students in grades 9-12. Oconomowoc High School students will have the ability to enroll as a full-time OVLC student for the 2021-2022 school year.

WHY LEARN WITHIN THE OVLC?

While we know learning remotely is not for every student, we understand certain students thrive in a virtual setting. A successful virtual learner typically:

- Possesses a strong desire to have flexibility in their daily schedule to pursue opportunities outside OHS.
- Possesses strong, independent learning skills.
- Possesses a willingness to self-pace when working through their curriculum.

IMPORTANT OVLC 2021-22 REGISTRATION DATES AND DEADLINES

Upon completing the Skyward Family Access form indicating registration within the OVLC, school personnel will contact students and their families to determine a 2021-2022 OVLC schedule. OVLC registration deadlines for OHS students are as follows:

- **Friday, January 22, 2021:** OHS Families will be required to indicate student registration within the OVLC through Skyward Family Access.

OVLC INFORMATION FOR HIGH SCHOOL FAMILIES

OVLC High School Full-Time Students

Students who request full-time OVLC status will work with their OHS counselor to schedule four classes first semester and four classes second semester within the OVLC. Upon successful completion, each class will earn a student either 0.5 or 1.0 credit toward their OHS graduation requirement of 26 credits. Students and counselors will work together to determine which OVLC classes fit best within their four-year plans.

Due to current state requirements, there may be enrollment limitations for open-enrolled students.



OVLC Students Accessing OHS Face-to-Face Courses

Students who register for OVLC courses may take up to two courses each semester at OHS. Students must indicate their desired face-to-face courses through the scheduling process with their OHS counselor. The OHS administration and counselors will evaluate OVLC student course requests for face-to-face courses. OHS administration may deny these requests if registration space is limited within a face-to-face course. OHS students enrolled in face-to-face courses full-time may not register for OVLC courses unless approved by an OHS administrator.

High School Student Commitment

Once a student enrolls as an OVLC full-time student, they will not be able to transition back to face-to-face instruction for any reason within the first semester. OHS will offer an opportunity for students to transition back to in-person learning for the second semester.

The process for returning to in-person learning from the OVLC will be communicated in early December 2021. Exceptions would need to be approved by the OHS Principal and will only be considered if an extenuating circumstance exists that revolves around health and safety for the student.

OVLC High School Staff

The OVLC teachers and staff will be certified teachers from OHS. Teachers may be scheduled to support OVLC students and students at OHS as part of their teaching responsibilities.

High School Student Experience

Students working within the OVLC must commit to most of their instruction in an independent, self-monitored manner. Students will work through digital curriculum modules aligned to Wisconsin state standards in each class. In core areas (English, math, science, and social studies), students will have regularly scheduled meetings with teachers to review class content and seek answers to questions. Students will complete all elective classes using the digital curriculum modules without teacher instructional support. The OVLC will provide staff support for elective classes to answer technical questions related to the digital curriculum. Students will be expected to work online and offline between 4-6 hours per day, most of which will be independent work through the digital curriculum modules.



Grading and Transcripts

All OVLC students will earn grades following the same policies as in-person students at OHS. OVLC students will follow student handbook language for academic dishonesty and be held to the same standards as those students learning in-person at OHS. OVLC courses will be scheduled to earn either 0.5 or 1.0 credits and can be completed within a semester, as scheduled by the OHS counselor. Student grades will be labeled “OVLC” on the student’s transcripts, which will indicate the student learned in a virtual setting.

Summer School Expectations for OVLC Students

All registered OVLC students will be required to participate in a Virtual Learning Seminar on August 25 and 26, 2021, from 9:00 a.m. - 12:00 p.m. each day. This two-day seminar will provide the onboarding necessary for students to:

- Gain familiarity with the District approved digital curriculum.
- Self-reflect on virtual learning best practices and set a plan for success.
- Develop a community with other OVLC learners.
- Build relationships with OVLC staff before the start of the school year.
- Have an awareness of OVLC policies and procedures.



POLICIES & PROCEDURES

All students in the OVLC will be subject to the same student expectations outlined in the OASD Oconomowoc High School Handbook. The following procedures are specific to the OVLC and may vary from the OASD Student Handbooks. OVLC students must follow the below procedures:

ATTENDANCE

It is expected that students will log in and access their digital learning tasks daily, Monday through Friday. If attendance is not possible due to illness, family emergency, or personal necessity, the following procedures must be followed:

Absence

When your child cannot participate, engage, or complete daily virtual learning tasks, the child's guardian is expected to indicate the student's absence using Skyward. Consistent absences will be subject to attendance policy language, as stated in the OHS Student Handbook based on the grade-level of the student in question.

Minimum Attendance Requirement for Daily Virtual Learning

Instructors will communicate daily synchronous (live) and asynchronous (offline) learning tasks for a course or content area. Students will be recorded as "attended" in Skyward if they participate in the learning expectation. If a student can't attend a synchronous session yet pre-arranges an alternative method to demonstrate daily learning requirements were met, the student will be recorded as "attended" for that daily course or content area.

Grading and Reporting

All students within the OVLC will receive a term (grades 9-12) report card, similar to their peers learning within in-person OASD schools. All courses will be graded based on the OASD grading policy and scales, as defined within the OASD student handbooks.

As Board policy states, the teacher is granted the final discretion when recording final grades. Guardians who wish to challenge a final academic grade must submit a written request to the OASD Director of Curriculum and Instruction no later than ten days after final grades are posted in Skyward Family Access. The OASD Director of Curriculum and Instruction will review whether the teacher's grade for the student complies with the OASD grading policy language and makes a final determination. The OASD Director of Curriculum and Instruction's decision is final.



INSTRUCTIONAL PROGRAM EXPECTATIONS

Topic	Expectations
Time	Students will be expected to engage in synchronous and asynchronous daily learning tasks for approximately 4-6 hours daily.
Content Management Platform	<ul style="list-style-type: none">• Courses for grades 9-12 will be managed in Canvas• Grades 9-12 will utilize digital curriculum content from Edgenuity
Instructional Strategies and Expectations	All teachers will be required to use the following virtual instruction techniques: <ul style="list-style-type: none">• Synchronous whole class meetings• Synchronous small group and/or individual meetings• Peer Discussions (both synchronous and asynchronous)• Student inquiry through thematic assignments• Formative and summative assessments• Daily independent learning tasks
Technical Equipment Necessary	<ul style="list-style-type: none">• Internet Access• Remote Workstation



ASSESSMENT SCHEDULE

Ocon Virtual Learning Community students will participate in District and Wisconsin Student Assessments as required by local school board policy and state law. The District Assessment Schedule is published and communicated to families before the school year. Some testing may occur remotely at home via the internet, while other assessments must be completed in-person at an OASD school.

OASD administers the Measures of Academic Progress (MAP) in reading and math to students in grades 5K to grade 8. Students take MAP tests on a computer, Chromebook, or iPad, and results are combined with classroom assessments to inform instruction throughout the school year. Students may also participate in other assessments (e.g., Early Literacy Screener, Pre-ACT, etc.), depending on their grade level and Individual Education Plan.

The Wisconsin Student Assessment System (WSAS) is a comprehensive statewide program designed to provide information about what students know in core academic areas and whether they can apply what they know. The WSAS includes:

- The [Wisconsin Forward Exam](#) is administered in different content areas during the following grades:
 - Grades 3-8: English Language Arts (ELA) and mathematics
 - Grades 4 and 8: Science
 - Grades 4, 8, and 10: Social Studies
- [Dynamic Learning Maps \(DLM\)](#) is administered in different content areas during the following grades:
 - Grades 3-11: ELA and mathematics
 - Grade 4 and Grades 8-11: Science
 - Grades 4, 8, and 10: Social Studies
- [ACT Aspire](#) at grades 9 and 10
- [The ACT with Writing](#) at grade 11 for reading, English, mathematics, science, and writing

The Every Student Succeeds Act (ESSA) requires all states to test all students in English Language Arts (ELA) and mathematics in grades 3-8 and once in high school. ESSA also requires students to be assessed in science once each grade span (3-6, 7-9, and 10-12 grades). Student performance on these assessments is reported in proficiency categories and used for accountability determination at the school, district, and state levels. Wisconsin State statute also requires students to take grade 9 and grade 10 assessments and the social studies test. These tests together create the Wisconsin Student Assessment System.



TECHNICAL SUPPORT

The District will provide OVLC students in grades 9-12 with a Chromebook, consistent technology tools and resources, and technical support. Students will need access to consistent and dependable internet. If students do not have this type of access, the District will work with families on an individual basis to identify a solution.

TECHNOLOGY RESOURCES & HELP DESK

- The OASD Help Desk Phone Support will be available to all students and families on school days. The OASD Help Desk Phone Support line can be reached at 262-560-2126 or at helpdesk@oasd.org.
- Students and families will have the ability to submit a help desk ticket through student Chromebooks.
- [The Technology website](#) is available to all students and families with technology learning resources and troubleshooting tips.
- Insurance is available and encouraged for all Chromebooks.

STUDENT & FAMILY LEARNING OPPORTUNITIES

- The OVLC will offer orientation courses and activities for students at the start of the school year to develop and strengthen student digital learning and technology skills.
- Parent technology workshops, online resources, and tutorials will be available.



STUDENT SERVICES & SPECIAL EDUCATION

SPECIAL EDUCATION/504

Students with disabilities will receive the accommodations, services, and specially designed instruction within their IEP or 504 plans while enrolled in the Ocon Virtual Learning Community.

- IEP and 504 teams will work together to determine what adjustments to services and accommodations are necessary based on the virtual environment. An IEP meeting may need to be scheduled to reflect the adjustments.
- As applicable, your child will receive online support from a Learning Strategist, Speech and Language Pathologist (SLP), or Related Service Provider (Occupational Therapy, Physical Therapy). It may be a mix of your child's current school team or a different Learning Strategist or other staff assigned only to support the online learning environment.
- Specially designed instruction listed in your child's IEP will happen virtually through synchronous and asynchronous instruction and support. The frequency and amount will be specific to each child.

STUDENT SERVICES

Participating in a fully online learning environment may be a challenge for some learners. OASD is committed to supporting all students' social-emotional needs as we navigate this time together and develop an online learning community.

- Positive Behavioral Interventions and Supports (PBIS) Lessons will also be developed to support the online learning community. Digital citizenship and expectations will be critical for students while working in an entirely virtual environment.
- Counselors and Student Services staff will be available at all levels to virtually support students' needs around trauma, mental health, resilience, substance use or abuse, and more.
- The district will continue to partner with area providers in mental health such as the National Alliance on Mental Illness (NAMI), Rogers Behavioral Health, Family Service of Waukesha, Student Family Assistance Program, and Gals Institute. These partnerships will ensure our students and families within OVLC get the mental health support they need.



COURSE OPTIONS & TYPICAL DAILY SCHEDULES

OCONOMOWOC HIGH SCHOOL COURSE OPTIONS

OHS Counselors will work with students enrolled in the Ocon Virtual Learning Community to create a semester one and semester two schedule. Each semester will include four courses (two core and two general electives) and register as 1.0 credits on the student's Oconomowoc High School transcript.

Department	Course Title
Core: All courses will be 1.0 credits and will occur for the full academic year	
English	English Language Arts 9 English Language Arts 10 English Language Arts 11 English Language Arts 12 AP Language & Composition AP Literature & Composition
Mathematics	Algebra Geometry Algebra II Pre-Calculus Concepts in Probability and Statistics AP Calculus AB AP Statistics
Science	Biology Chemistry Physics Environmental Science AP Biology AP Environmental Science
Social Studies	Social Studies 9 (Human Geography) US History I Modern World History Economics US Government AP Government and Politics AP US History
IB	Students requesting to participate in IB must utilize the in-person courses.



OCONOMOWOC HIGH SCHOOL COURSE OPTIONS CONTINUED

General Electives <i>All courses will be 1.0 credits and occur for the full academic year</i>	
Agriculture and Natural Resources	Agribusiness Systems Food Products and Processing Systems
Strategies for Academic Success	Strategies for Academic Success Online Learning and Digital Citizenship
Business	Personal Finance Small Business Entrepreneurship
Career and Technical Education	Introduction to Computer Science Computer Applications Keyboarding and Applications Medical Terminology Intro to Careers in Architecture and Construction Introduction to Law, Public Safety, and Corrections
Music and Performing Arts	Only Offered In-Person at OHS
Physical Education and Health Sciences	Foundations of Personal Wellness Healthy Living Lifetime Fitness Contemporary Health Psychology Sociology
Visual Art and Design	Art History I Introduction to Art
World Languages	Spanish I, II, and III French I, II, and III Chinese I, II German I, II