

Dear Parents:

A student fee schedule is approved each year by the Board of Education, which is specifically authorized by state statute to establish and collect such fees. Student fee revenues are important in our efforts to provide quality instructional materials in every classroom. Please be aware that unpaid student fees may result in a student being excluded from participation in certain school passes/activities, events, and ceremonies.

Although student fees are **due in full at time of registration**, we understand that in certain, limited circumstances (where financial hardship can be demonstrated), full and immediate payment of these fees may place a financial burden on some families. **If you are unable to remit full payment at time of registration, we encourage you to take the following actions:**

1. Complete a Free and Reduced Lunch application available late summer on the Food Services page at the District website [www.oasd.org](http://www.oasd.org). You must *re-apply each school year* for Free and Reduced Lunch even if you qualified in prior school years. If you are eligible for Free and Reduced Lunch, your student's annual fee will be waived. You will still be responsible to pay for special course fees (High School and Intermediate) and tangible items (example: assignment notebooks, PE clothing, field trips). IMPORTANT: Fee waivers in student fee accounts will be processed on 10/15/21 after the 30-day grace period. Please log in to your Family Access account under the Fee Management tab to verify waivers after this date.
2. If you are not eligible for Free and Reduced Lunch and are unable to remit full payment, please complete the **Payment Plan Agreement Form** through online registration or through your school office after online registration closes. All accounts arranging for a payment plan will be granted extended payment terms and must be paid in full by June 10, 2022 (the last student school day).

Accounts with outstanding balances as of **June 15, 2022**, will be referred to the Waukesha County Department of Administration – Collection Division. Any account that have not been approved for a payment plan may be sent to collection during the school year, parents will be notified prior to taking this action.

If you have any questions, please do not hesitate to call your school office. Thank you again for your cooperation.

Sincerely,

*Beth M. Sheridan*

Beth M. Sheridan  
Director of Business Services

CC: School Office

**Greenland Elementary:** (262)-560-8100  
**Ixonia Elementary:** (262)-560-8400  
**Meadow View Elementary:** (262)-560-8000  
**Park Lawn Elementary:** (262)-560-8200

**Summit Elementary:** (262)-560-8300  
**Nature Hill Intermediate:** (262)-569-4940  
**Silver Lake Intermediate:** (262)-560-4300  
**Oconomowoc High School:** (262)-560-3100

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**Declaracion de Traducción:** Estamos trabajando diligentemente para traducir nuestros documentos al español. Por favor comuníquese con la escuela de su hijo para aclaración. Si todavía necesitas aclaración, por favor comuníquese con [Translate@oasd.org](mailto:Translate@oasd.org).

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**Nondiscrimination:** The Oconomowoc Area School District provides assurance that no student is discriminated against because of the student's sex, race, color, religion, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation, or physical, mental, emotional, or learning disability.

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