

Oconomowoc Area School District Pandemic Planning and Management Frequently Asked Questions (Updated 3/13/2020)

CONTINUITY OF INSTRUCTION

- **Phase 1:** A short term, one- or two-day closure; staff do not report to buildings and students will not be expected to complete learning goals at home. Staff will begin preparing learning objectives and student tasks in the event the District extends the closure beyond 2 consecutive days
- **Phase 2:** Temporary/Short Term Closure of 3-5 consecutive school days, which will result in at-home or virtual learning expectations for students
 - Teachers will directly communicate learning objectives with their students and families via Skyward Messaging
 - Virtual learning expectations will vary based on grade-level and subject. Students and families will be expected to check Skyward for teacher communication
 - IEP supports: Staff will be communicating with families regarding their child's IEP services during any sustained school closure. When services return to the classroom setting, IEP teams can meet to determine if additional services are needed.
 - If a student is too ill to participate in the assigned remote learning, the family should contact the teacher(s) directly (email or phone) to make accommodations
 - Students without reliable access to a computer and the Internet, should call the OASD Technology HelpDesk (262-560-2126 or helpdesk@oasd.org)
- **Phase 3:** Extended district closure of 5 or more days, which will result in a continuation of Phase 2 with the following direction for District Instructional Services:
 - Teachers will communicate assessment and grading expectations to students via Skyward messaging
 - Site administrators will communicate any modifications that will impact students as a result of this prolonged closure during this phase (ie. adjustments to state testing dates or AP Exams)

What about my child who requires special education services?

Instructional staff who provide services to our students with disabilities will make every effort to deliver the support indicated in each student's IEP utilizing the platforms available. Staff will be communicating with families regarding their child's IEP services during any sustained school closure. When services return to the classroom setting, IEP teams can meet to determine if additional services are needed.

Students with IEPs and Virtual Learning Days

Online content and instruction must be made accessible to all students, including students with IEPs, during virtual learning days. The Individuals with Disabilities Education Act (IDEA) requires an IEP team obtain student data that supports the identification of appropriate supplementary aids and services necessary for a student with special needs to participate in virtual learning days.

For students with disabilities who do not use an online platform for learning or for whom an online platform is not appropriate, teachers shall provide parents/caregivers with appropriate educational materials and learning activities for student use.

NO COMPUTING DEVICE OR INTERNET CONNECTION AT HOME

We understand that transitioning from the classroom to the cloud will require computing devices for all of our students. Schools are currently working to identify student needs regarding technology use. If you are in this situation, we are asking you to contact the OASD Technology HelpDesk (262-560-2126 or helpdesk@oasd.org)

CHILDCARE NEEDS

This transition may put considerable strain on some families of elementary age students or younger who must continue their regular routines and do not have daycare options for their students. If childcare becomes a hardship for you, please contact your school social worker so we can assess the need across our district. We are working with district and community partners to explore options.

- **Erica Lannan** (Oconomowoc High School): 262-560-3128 or lannane@oasd.org
- **Nicole Mara** (NHI): 262-569-4953 or maran@oasd.org
- **Jessie Mueller** (SLI): 262-560-4300 ext. 4313 or muellerje@oasd.org
- **Jordyn Ginsberg** (GRN and MDV): 262-560-8108 or ginsbergj@oasd.org
- **Erin Lee** (IXO and PKL): 262-560-8234 or lee@oasd.org
- **Katherine Konle** (Summit): 262-560-8310 or konlek@oasd.org
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OASD FAMILIES UTILIZING FREE AND REDUCED LUNCH PROGRAM

We are establishing a plan to provide meals for all students who are in need. We will be alerting food pantries to increased community need. “Blessings in a Backpack” will include 2 weeks of food. If this is a worry for you, please contact your school social worker so we can help you access district and/or community resources. If any community member or business would like to donate, please contact any of the OASD social workers listed below.

Families that qualify for free or reduced lunch can pick up a full week of breakfast and lunch “Grab and Go” meals at Oconomowoc High School East Campus. Pick up dates and times are as follows:

- **Sunday, March 15: 4 –6 p.m.**
- **Monday, March 16: 7 a.m.-9 a.m. or 4 p.m.-6 p.m.**

This program will allow families an easy food pick-up plan while school is not in session. District social workers will be on hand to help families through this process. If you do not have a vehicle, please contact your school social worker for delivery arrangements. If school remains closed after spring break, meals will again be offered at the same time starting Sunday, March 29, 2020.

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ATTENDANCE

- The district will excuse absences due to safety concerns for students with underlying health conditions that are most at risk for a severe infection.
- Students who are not attending as a precaution or self-quarantine for any reason should be marked absent using an exempt absence code. Attendance letters will be suspended until further notice.

WHAT ABOUT AFTER-SCHOOL AND EXTRACURRICULAR ACTIVITIES?

- Friday, March 13: The Boston Imposters at the OAC will continue as scheduled
- Beginning, March 14: All OASD district wide and OAC activities and events cancelled until further notice
- Beginning, March 14: All OASD facility rentals will be discontinued until further notice
- District families and patrons who paid for events or field trips in the coming weeks will receive a refund.

OASD STAFF INFORMATION

Information has been shared with all OASD employees regarding school closures. Essential personnel that must visit school sites will utilize social distancing. All other personnel who can fulfill duties that support continuous learning through online or remote learning tools will be assigned appropriate tasks.

SOCIAL / EMOTIONAL SUPPORT DURING SCHOOL CLOSURES

211 is a free, confidential referral and information helpline and website that connects people of all ages and from all communities to the essential health and human services they need, 24 hours a day, seven days a week. **211** can be accessed by phone or computer.

Waukesha County: Crisis Intervention

During regular business hours, contact the outpatient clinic at (262) 548-7666 and ask to speak with a crisis worker. During non-business hours, contact Impact 2-1-1 via the Waukesha County hotline at (262) 547-3388 and ask to speak with a Waukesha County mental health crisis worker.

Jefferson County

EMH staff can be reached during the week from 7:30 am-5:30 pm by calling 920-674-3105 and asking for the mental health intake worker. Any other time they can be reached by calling 920-674-3105 and follow the automated prompts to reach the after-hours intake worker.

Student Family Assistance Program through Aurora:

The Student and Family Assistance Program is available at no charge to all students, as well as the family members with whom they live. Help begins when a family member or legally responsible adult calls the program. Call 800-236-3231 and identify yourself as eligible for Student and Family Assistance Program services through your school.

Family Services of Waukesha:

262-567-4455

- Family Service is an independent, non-profit counseling center that provides state-of-the-art psychotherapy, education, and advocacy services to anyone needing help across life's continuum - every age, every stage.
- At Family Service we know that mental and emotional health are the basis for confident individuals, good parents, happy children, strong families, and productive communities.

Gals, Institute, LLC:

262-337-9770

Gals Institute is a collaborative group of licensed clinicians providing therapy services, resiliency building workshops, one day events, and support groups in the Lake Country Area. They have a team of 13 providers consisting of clinical and in-training licensed therapists who bring an incredible wealth of knowledge and expertise in their care for families. Additional clinical team members include a registered licensed dietician and all clients have access to their Mental Health Prescriber (NP).